

Originators Identification Number

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Instructions to your bank or building society to pay your electricity bills by direct debit

Please complete this form using block capitals and return to: **Scottish and Southern Energy, PO Box 514, Basingstoke, Hants, RG21 8WS**

Name and full postal address of your bank or building society branch

To: The Manager
Bank/Building Society
Address
Postcode

Customer account number

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Electricity supply address

Postcode

Name(s) of bank/building society account holder(s)

Branch sort code

(this number is shown at the top right hand corner of your cheques)

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Instruction to your bank or building society

Please pay Scottish and Southern Energy direct debits from the account detailed on this instruction sheet subject to the safeguards assured by the Direct Debit Guarantee.

Signature(s)

Date

Please note:

Banks and building societies may not accept Direct Debit instructions from some types of account.

Bank or building society account number

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The Direct Debit Guarantee

All banks and building societies that take part in the direct debit scheme offer the Direct Debit Guarantee. They protect your interests by monitoring the efficiency and security of the scheme.

We will always give you 14 days' notice of any change in the date or amount of your payment.

You are guaranteed a full refund in the event of any error.

You are free to cancel a direct debit at any time by writing to your bank or building society, with a copy to us.